

Advisory Committee Meeting Minutes
Manufacturing Technology Automotive

CHAIRPERSON: Blake Powell		
MEETING DATE: February 20, 2014	MEETING TIME: 6:00pm	MEETING PLACE: Vernon Classroom
RECORDER: Karen White		PREVIOUS MEETING: : October 23, 2012

MEMBERS PRESENT:

MEMBERS ABSENT:

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Karen White- Owner NAPA Auto Parts	Randi Sudol- Parts Advisor-Patterson Auto	Shana Munson, Associate Dean, Instructional Services
Blake Powell –Lead Technician for Expert tire	Jonathon Lee-Service Manager Vernon Auto Group	Mark Holcomb, Division Chair & Instructor Industrial Automation Systems
Derick Simpson- Instructor- Iowa Park ISD	Tommy Antwine –Service Director Patterson	Roger Blackmon Automotive Instructor
Warren Walker-Store Manager North Texas Auto Service (Good Year)	Joyce Kingcade-graduate	
Dylan Pedigo-Store Manager Oreilly Auto Parts		
David Ress- Instructor- Burkburnett ISD		
James Mburu-student		

Agenda Item	Action, Discussion, or Information	Responsibility
Welcome & Introductions	Information	Roger Blackmon
Members and their role	Information	Shana Munson
Election of officers	Action	Members present
Approve minutes from last meeting	Action	Derick Simpson (Chairperson)
Old Business:	None	
Continuing Business:	Promotion & Publicity	Members present & Mark Holcomb
New Business:		
Program statistics: Graduates, majors, enrollment	Information	Roger Blackmon
Review goals and objectives	Discussion	Roger Blackmon
Workplace competencies	Discussion	Roger Blackmon
Program revisions, curriculum/course review	Information/Discussion	Roger Blackmon
Evaluation of facilities, equipment, and technology	Discussion	Roger Blackmon
Advice on selection and acquisition	Discussion	Roger Blackmon

of new equipment and technology		
External learning experiences, employment, and placement opportunities	Information/Discussion	Roger Blackmon
Promotion and publicity about the program to the community and to business and industry	Information/Discussion	Roger Blackmon
Professional development of faculty	Information/Discussion	Roger Blackmon
Needs of students from special populations	Information/Discussion	Roger Blackmon
Curriculum Decisions:	Information/Discussion	Roger Blackmon
Other:		
Adjourn	Action	Derick Simpson (Chairperson)

MINUTES

Key Discussion Points	Discussion
Welcome & Introductions	Meeting was called to order. Members introduced themselves and the company they worked for as well as expertise.
Members and their role	Shana Munson thanked the members for serving on the committee and explained the role of the advisory committee members for the workforce programs.
Election of Officers	Derick Simpson was elected chairperson, and Karen White was re-elected recorder.
Approve minutes from last meeting	Minutes were approved as presented.
Old Business	none
Continuing Business:	Mark informed members that he is still looking into putting the task force together. Will revisit this at a later date.
New Business:	
Program statistics: Graduates, majors, enrollment	<p>Fall enrollment :</p> <ul style="list-style-type: none"> • Service Consultant-8 • High Performance-6 • Brake Systems-14 • HVAC-12 • Engine Performance Analysis-10 • Engine Repair-11 • BHS Brake Systems-5 <p>2012/2013 94% course completer rate (not counting W & WF) 2012/2013 90% course success rate (only count A, B, C , P grades) 2012/2013 graduates 11</p>
Review goals and objectives	Members were informed that the goals and objective are going to have a major overhaul for next year but read over the goals and objectives as presented and agreed they meet the needs of the program right now.
Workplace competencies	Members were informed that the workplace competencies are going to

	<p>have a major overhaul for next year but read over the workplace competencies as presented and agreed they meet the needs of the program right now.</p>
<p>Program revisions, curriculum/course review</p>	<p>Member discussed and voted to bring back the Associate Degree to the Automotive program unanimously. They also discussed and voted to implement the following: replacing AUMT 2367 Practicum in the major requirements with AUMT 2310 Automotive Service Consultant replacing HRPO 2307 Organizational Behavior with BUSI 1301 Business Principles drop WLDG 1428 Intro to Shielded Metal Arc Welding (SMAW) from related requirements and move to approved electives For the approved electives they will be AUMT 1472, BMGT 1327, BMGT 2303, MCHN 1320, MCHN 1438, WLDG 1428, WLDG 1430 Capstone experience will be AUMT 2310.</p>
<p>Evaluation of facilities, equipment, and technology</p>	<p>Roger informed members that with this year's Perkin's money the school was able to purchase an OTC Pegysis scan tool an upgrade from the Genysis scanner. Expert Tire donated a flush machine last spring. Nitrous Express donated a LS1 engine and drivetrain A former student's family donated a 1996 GMC Yukon to be used a tow vehicle for the show car. Unfortunately it needs a new engine so it will now be a project for the engine repair class. Purchased a 20' storage unit to store items not needed for current semester classes being taught which frees up space in the lab for current classes.</p>
<p>Advice on selection and acquisition of new equipment and technology</p>	<p>Members of the committee agreed that the program must continually update equipment to keep pace with the technology that entry level techs require. The suggestion was to look into getting the Identifix database. Derick Simpson suggested that it might be free for Vernon College because he got his free as an educator. Roger agreed to look into this.</p>
<p>External learning experiences, employment, and placement opportunities</p>	<p>A big thank you to Expert Tire, AutoZone, and O'reilly Auto Parts for hiring graduates. There is still a constant problem of placing students for the practicum class. Mike Wood from Nitrous Express came and was a guest speaker. Trying to get Eddie Hill to be a guest speaker. Working to see if there is a possibility a partnership with Bridgestone/Firestone Retail.</p>
<p>Promotion and publicity about the program to the community and to business and industry</p>	<p>Two upcoming events scheduled are "Girls/Guys Night Out" April 15th and GenTex on May 2nd. Roger also visits area high schools. There are several tours at the Skills Training center throughout the year which give Roger a chance to talk to area High school and Jr high School students. Roger has also displayed the drift car at local car shows, also displayed at Burkburnett football games. He will also have it on hand for customer appreciation event at Expert tire. The suggestion was also made to air more commercials for the automotive program.</p>
<p>Professional development of faculty</p>	<p>Taking part in in-house training session for Blackboard which will help enhance his classes and allow him to offer more supplementary engaging hybrid classes.</p>
<p>Needs of students from special populations</p>	<p>Vernon College offers reasonable accommodations in accordance with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students should contact the Special Services Director Deana Lehman time to arrange necessary services and supplies.</p>

	<p>Since this is a predominantly male field; females are also considered a special population. Members suggested that if he focuses on the fact that working on vehicles is not the only possible job in the automotive field it might bring in some females.</p>
Other:	
Adjourn	Meeting was adjourned.

RECORDED SIGNATURE: <i>Sarah White</i>	DATE: <i>2/26/14</i>	NEXT MEETING:
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